

Marlee's Tips for Moving/Changing Services & Notifying of Address Changes

Here is a general list of services for you to consider arranging before your move. You'll find more detailed information below including links to websites, phone numbers, and more.

- Mail, TV, cable, and internet
- Online services (e.g. Netflix)
- Gas, electricity
- Property or content insurance

Remember to change your address & billing info with service providers like:

- Canada Revenue Agency
- Financial institutions
- Cell phone providers
- Creditors (that could include credit cards or loan providers)
- Magazine subscriptions, online subscriptions, etc.
- Health insurance (MSP)
- Healthcare providers (doctors, naturopaths, dentists, specialists, etc.)
- Library accounts, school registration records, work employee files, etc.

For Changes in the Utilities...

Have the following information handy before you call:

- Date the service should end
- Address to send the final bill
- Contact telephone number
- If moving to another address in Vancouver, provide the new address for services to be connected

Start making calls to cancel or move utilities well in advance of your move so you have no unwelcome surprises.

Specific Contact Information:

Mail Forwarding

Mail can be redirected to a new address within Canada or abroad for six or twelve months. At least five days before the move, fill in a Permanent Change of Address form. This can be done online on the Canada Post website or in person at a post office. The following information is required:

- Old and new address (with postcodes)
 - Canadian credit card
 - E-mail address and Canadian phone number
 - Government issued form of identification, for example a driving licence
 - To submit a change of address form: [Click here](#)
- There is a charge for the mail forwarding service.

To move or cancel service with **BC Hydro**, click here for a complete list of options and services: <https://www.bchydro.com/accounts-billing/moving-electrical-connections/move-in-out.html>

For **Fortis BC**, you can get information on creating a new account, stopping or moving your service by clicking here: <http://www.fortisbc.com/naturalgas/homes/accountsandbilling/manageyouraccount/startstopormoveyourservice/Pages/default.aspx>

In British Columbia, there is an easy-to-use online service to help you change your address on your driver's license with the Insurance Corporation of British Columbia (**ICBC**), as well as with the Medical Services Plan of British Columbia (**MSP**). <https://www.addresschange.gov.bc.ca>

Vehicles

Change of address on a driver's licence must be done within ten days of moving. It can either be done online, by telephone, or in person at a Driver Licencing Office.

Holders of an Enhanced Driver's Licence must make an appointment and go in person to change their address.

The address on vehicle insurance should be changed in person at an Autoplan broker office.

Convenient City Services Links:

City of Vancouver services online: <http://vancouver.ca/online-services.aspx>

City of Surrey services: <http://www.surrey.ca/3462.aspx>

City of Richmond services: <http://www.richmond.ca/services/overview.htm>

The Corporation of Delta online services: <http://www.delta.ca/services/online-services>

City of New Westminster services:
http://www.newwestcity.ca/residents/residents_services/index.php

City of Burnaby services: <https://www.burnaby.ca/City-Services.html>

City of Coquitlam services: <http://www.coquitlam.ca/city-services/overview.aspx>

Schools

Planning to switch public schools in Vancouver? You'll find helpful information here: <http://www.vsb.bc.ca/district-news/planning-switch-public-schools>

Information about enrolling students in schools in BC:
<http://www.welcomebc.ca/Live/Daily-Life/family-resources/school.aspx>

To get school district information in BC, click here:
<http://www.bced.gov.bc.ca/apps/imcl/imclWeb/Home.do>

The **Canada Revenue Agency** must be informed as soon as possible when moving. An address update can be done online, or by mail, fax or telephone.

- Tel: 1 800 959 8281
- For further information and contact details:
<http://www.cra-arc.gc.ca/newaddress/>

BC Assessment (property tax)

https://eforms.bccassessment.ca/address_change_form.asp

This information is compliments of:

MARLEE TECKS
RE/MAX Westcoast

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www.MoveWithMarlee.com